

Swan River Montessori Charter School

Adopted: November 19, 2011

902 Use and Rental of School Facilities

I. PURPOSE

SRMCS Board of Directors recognizes that school and community groups may request the use of the school facility and grounds. Although the space that we have accessibility after school hours is limited by our agreement with the City of Monticello, we strive to comply with the Equal Access Act.

II. GENERAL STATEMENT OF POLICY

- A. Due to its agreement with the City of Monticello, SRMCS does not have the right to contract with groups to use the Gathering Space or Common area after school hours.
- B. Typically, SRMCS does not rent or allow the use of its facility by outside groups. In limited circumstances, however, SRMCS may agree to contract with groups to use the facility for school related or community purposes.
- C. The SRMCS School Board of Directors shall set the following criteria for such use and shall determine the cost, if any that will be charged for use:

A completed Facilities Use form must be submitted to SRMCS to review as a condition of approval.

Users of school facilities may be required to provide evidence of liability insurance coverage.

Users are responsible for general clean up after use (i.e. wiping down tables, cleaning up spills, re-stacking chairs, moving furniture back, etc.) The facility is to be returned to its original condition.

The cost of any extra staffing required will be paid by the user.

SRMCS equipment and materials may only be used if arrangements have been made with the Director.