

SWAN RIVER MONTESSORI CHARTER SCHOOL
ENROLLMENT APPLICATION 2010/2011

Office Use Only	Date Received _____
Lottery # _____	Sibling/s Y N
Wait List # _____	

Student Information

Grade Fall 2010: _____

Kindergarten - 6th Grade Applicants Only

Last Name: _____ First Name: _____ Middle Name: _____

Birth Date: ___/___/_____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: (_____) _____ - _____ Cell Phone: (_____) _____ - _____

Email: _____

Primary Parent or Guardian Name/s _____

List siblings of student who are also applying for Swan River Montessori Charter School:
(Please indicate name and grade for Fall 2010; include Early Childhood children, if applicable)

1. _____ 2. _____ 3. _____

I hereby certify that I am the legal parent/guardian of the child listed in this application and that I have legal authority to give permission for my child to enroll at Swan River Montessori Charter School.

Parent/Guardian Signature: _____ Date: _____

If you would like your child to attend Swan River Montessori Charter School for the 2010-2011 school year, you must complete an application and submit it between January 15 and January 22, 2010, to the school's front office. We do not accept non-sibling preference applications before January 15, 2010.

If there are more applicants than positions available, a lottery number will be sent to you between January 25, 2010 and February 1, 2010. The lottery will be held at 1:00 PM on Tuesday, February 2, 2010 in the Gathering Space at Swan River Montessori Charter School, 500 Maple Street, Monticello, MN 55362. The results of the lottery determine who receives the available spots and the wait list. The lottery is open to the public.

The results of the lottery will be posted on our website www.swanrivermontessori.org and on the school's doors immediately following the lottery.

SRMCS does not discriminate on the basis of race, color, sex, age of disability.

January 7, 2010

Re. RE-ENROLLMENT REQUEST 2010-2011

We are starting to plan for the 2010- 2011 school year. As a student currently enrolled at Swan River, your child is guaranteed placement. It is our goal to keep our classrooms' sizes at twelve students for kindergarten and twenty-four students for elementary. To help us meet this goal, we ask that you fill out the re-enrollment form below and return it by Thursday, January 14, 2010. If your plans change after you submit the reenrollment form, please contact the school office as soon as possible.

Please note your intent by circling the information below and returning the form to the office (one form per child). After January 14, 2010, available open slots will be assigned either by wait list or lottery to new incoming students.

Should you plan to enroll any siblings, the enrollment form for new students is available to download at www.swanrivermontessori.org. **Please submit sibling enrollment applications no later than January 14, 2010**

Applications for new students will be accepted January 15, 2010, in the main office or by U.S. mail. Applications must be received by Friday, January 22, 2010, by the end of the business day. On February 2, 2010, we will have our lottery for any openings that we may have.

Should you have any questions about this form or the re-enrollment of your child, please feel free to contact Sandy Morrow, Director, at 763.271.7926 or swanrivermontessori@tds.net.

Name of Child: _____ Current Classroom: _____
Last/First EC/Kind/E1/E2

Please circle one: Will attend SRMCS for the 2010-2011 school year. Will not attend SRMCS for the 2010-2011 school year.

Sibling/s Currently Enrolled: Yes No

We will be submitting an application for a sibling.

Name of sibling _____ Grade/Age Sept. 2010 _____

Name of sibling _____ Grade/Age Sept. 2010 _____

Signature of Parent/Guardian _____ Date _____

Early Childhood and Kindergarten Enrollment Information for 2010-2011

Dear Swan River Families,

This letter is to inform you of the enrollment process for the upcoming 2010-2011 academic school year for both early childhood and kindergarten. If you have a child that will be newly enrolling or re-enrolling for either program for the next school year, please read the following, complete any form(s), and return it to the main office by the dates listed below.

Re-enrollment process for the early childhood program:

1. If your child is currently enrolled in the early childhood program and you wish to re-enroll in the early childhood program for next year, please complete the 2010-2011 Early Childhood Enrollment Application and return it to the office by **Thursday, January 14th, 2010**. This form will indicate your intentions for re-enrollment for next year.
2. If your child is currently enrolled in our early childhood program, he/she will be placed on the enrollment list for next year as your child will receive placement preference.
3. You will be officially notified of your child's enrollment status in March.
4. There is no registration fee.

Enrollment process for the early childhood program:

1. If you have a child not currently enrolled at Swan River, a 2010 Early Childhood Enrollment Application must be completed. These forms are available in our main office or online at www.swanrivermontessori.org. A \$25 non-refundable registration fee must be attached to the completed application.
2. Be sure to indicate if there are any siblings currently enrolled at Swan River on the application as sibling preference is given to those families. However, applications for children with sibling preference **must be received by Thursday, January 14th** to ensure a slot is made available.
3. After sibling preference is given, all other applications will be placed on a first-come first-serve enrollment list. You will be officially notified of your child's enrollment status in March, however, specific classroom placement will not be included.
4. Once you have received confirmation of your child's enrollment, an additional \$75 non-refundable fee is due to hold your child's enrollment slot. Once your child begins attendance in September, this \$75 will be credited to your September tuition balance.

Enrollment process for the kindergarten program: SIBLING PREFERENCE

1. Complete the 2010-11 Charter School Enrollment Application (These forms are available in our main office or online at www.swanrivermontessori.org.) and return it to the office no later than Friday, **January 14th**. There is no registration fee for the charter program.
2. Be sure to indicate all siblings currently enrolled at Swan River on the application as sibling preference is given to those families.
3. Be sure to indicate whether you are choosing to enroll in the full day program (registration and tuition fees apply for the morning class) or strictly the half day afternoon kindergarten class (no tuition fees apply).
4. You will be notified of your child's enrollment status by February 2nd, however, specific classroom placement will not be included.

Enrollment process for the kindergarten program: NO SIBLING PREFERENCE

1. Complete the 2010-11 Charter School Enrollment Application (These forms are available in our main office or online at www.swanrivermontessori.org.) and return it to the office between January 15 and January 22, 2010. There is no registration fee for the charter program.
2. Be sure to indicate whether you are choosing to enroll in the full day program (tuition fees apply for the morning class) or strictly the half day afternoon kindergarten class (no tuition fees apply).
3. After sibling preference has been given and if there are enrollment slots still available, a kindergarten **lottery will be held on February 2nd at 1 PM** for the remaining families wishing to enroll. Prior to the lottery, each child will receive a number. On the day of the lottery, these numbers will be randomly drawn until all the available slots are filled. The remaining numbers will be drawn and placed in order on a wait list.
4. The results of the lottery will be posted on our web site (www.swanrivermontessori.org) and on the school's doors immediately following the lottery.